

Snow Days/Inclement Weather

If school is closed due to inclement weather, all union staff will report to work within two (2) hours of the beginning of their work day, take a personal leave day or report on one of the designated snow make-up days according to the school calendar.

If the employee arrives more than two (2) hours after their contractual start time, they will **NOT** be given credit for the work day and will need to take a personal leave day or report on one of the designated snow make-up days according to the school calendar.

This applies to the first three (3) snow days only. The School Board will provide guidance on day four (4) and beyond if needed.

At-will employees are expected to report to work per their contract. If for any reason you are unable to report to work due to weather or you report to work on and then feel that it is necessary for you to leave early due to weather, you have a choice to use vacation time, a personal leave day (if available) or a deduct day, at the discretion of the Superintendent (only if you have no personal or vacation leave available).

Operation and Maintenance employees are required to work on all storm days falling on regular work days, even though school may be closed because of inclement weather. Contract language under Article IX, Section 7 would be followed in that event.

The decision to dismiss employees early will be made only by the Superintendent or designee.